

Judicial Referral Form

**OFFICE OF STUDENT AFFAIRS**  
**Judicial Referral Form**

**Student information**

Student name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Contact Number/email: \_\_\_\_\_

Problem area(s):

- Misbehavior
- Lateness
- Absence
- Misconduct with staff
- Quarrel
- Any other violation of the code of conduct

Please specify:

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Referring Faculty/Staff Member Information:

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Return contact requested: Yes/No

**Note:** Completed forms can be emailed to [judicialaffairs@ausarjah.edu](mailto:judicialaffairs@ausarjah.edu) or routed through AUS internal mail or delivered by hand to Juliet B. Coutinho, Judicial Affairs Officer in person based on the 1<sup>st</sup> Floor, Student Center, A246. Return contact will specify whether the reported student visited Judicial affairs and the necessary action was taken.