

OFFICE OF STUDENT AFFAIRS

## Residential Halls Leave Form

Judicial Affairs Department  
PO Box 26666, Sharjah, UAE  
Tel +971 6 515 2250 Fax +971 6 515 2737  
osajudicialaffairs@aus.edu

### Student Details

Name:

Student ID:

Gender:  Male  Female

Nationality:

Marital Status:  Unmarried  Married

### Specify Period of Temporary Absence from Residential Halls

Weekends (staying out of the residential Halls from Thursday to Saturday)

Official Holidays

### Contact Details During Temporary Absence

Telephone: +( )

Telephone (Mobile): +( )

Address during absence:

Name of contact person during absence:

### Guardian Information

By signing this, I, the guardian of the aforementioned student, authorize him/her to stay outside the residential halls during the weekends/public holidays. This authorization will remain valid for the entire period of stay unless I send a notification stating the contrary (cancellation of this form) to the Student Residential Life Department or Judicial Affairs.

Name:

Relationship:

Telephone: +( )

Telephone (Mobile): +( )

Email:

Fax: +( )

Signature of Guardian:

Date:

### Approval

Judicial Affairs Officer signature:

Date: