

**Course Approval Form**

New Required Course	complete all sections except C + syllabus
New Special Topics Course	complete all sections except C + syllabus
Special Topics Conversion	complete all sections + syllabus
Revised Course	complete all sections + syllabus
Cancelled Course	complete sections A and D only

Role	Name	Signature	Date
Head/Coordinator/Director			
Other:			
School/College Curriculum Committee			
School/College Dean			
AUS Librarian			
UUCG/GPC Chair			

**A Course Information for New Required Courses, Special Topics Courses, Revised Courses and Cancelled Courses**

\*Mandatory fields for all courses; insert "No Change" for Course Description and Pre-/Co-requisites if no change for Revisions and Special Topics Conversions

Course To Appear in Catalog Year\*  New / Revised Course Information To Be Effective As Of Semester\*

Course Subject and Code*	Grading*	Lab Rate	A	B
Credit Hour Distribution*	Format (lecture, lab, etc.)*	Enrollment Cap*		
Course Title*				
Course Description				
Prerequisite(s)				
Prerequisite(s) / Concurrent	Corequisite(s)			
Notes / Restrictions				

**B Course Classification**

Current Banner Course Attributes (copy/paste from online Banner entry)

No Classification Change

New/Revised Classification	Specific to the Following		Notes
	Majors/Concentrations/Themes/Minors		
Major Requirement			
Core Requirement			
Concentration Requirement			
Theme Requirement			
Major Elective			
Concentration Elective			
Theme Elective			
Minor Requirement			
Minor Elective			
General Education*			

\*Courses proposed for the General Education Program must be accompanied by a General Education Course Approval Form

**C Current Course Information for Revised Courses and Special Topics Conversions**

Complete all relevant fields with most recent information for Revised Courses and Special Topics Courses submitted for conversion

Course Subject and Code	Grading	Lab Rate	A	B
Credit Hour Distribution	Format (lecture, lab, etc.)	Enrollment Cap*		
Course Title				
Course Description				
Prerequisite(s)				
Prerequisite(s) / Concurrent	Corequisite(s)			

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**D Rationale**

Provide a rationale for the proposal of a new required or special topics course, revision to an existing course or cancellation of an existing course  
Explain how assessment of the curriculum and/or the course informed the development of a new required course or a revision to an existing required course  
For Special Topics Conversions, include the semesters in which the course was originally offered and the enrollment  
For New and Revised Required Courses, describe how the course or the revision will contribute to program outcomes

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**E Resource Implications**

Describe any implications that this course will have for the following resource areas / Check "No Resource Implication" if there are no resource implications

Staffing		No Resource Implication <input type="checkbox"/>
Space		No Resource Implication <input type="checkbox"/>
Equipment		No Resource Implication <input type="checkbox"/>
Instructional Technology (Hardware / Software)		No Resource Implication <input type="checkbox"/>
Library		No Resource Implication <input type="checkbox"/>

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**For Office of the Registrar Use**

Date Received			
Date Implemented		Applied to	
Signature			

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