

## Semester/Complete Withdrawal Form

- Withdrawal from the university without a grade penalty must occur no later than the end of the 10th week of classes.
- As of the 11th week of classes, a grade of WF is recorded for all.

_____ Name	_____ Student ID	_____ Semester									
_____ Present Major (and concentration if any)	_____ Class (e.g., freshman)	_____ Mobile Number									
➤ I request to skip a semester/completely withdraw from American University of Sharjah for the _____ semester for the following reason(s). Please choose one or more of the options: <table style="width: 100%; margin-top: 10px;"> <tr> <td><input type="checkbox"/> Financial reasons</td> <td><input type="checkbox"/> Lost my financial aid</td> <td><input type="checkbox"/> Family reasons</td> </tr> <tr> <td><input type="checkbox"/> Academic reasons</td> <td><input type="checkbox"/> Student social life</td> <td><input type="checkbox"/> Health reasons</td> </tr> <tr> <td colspan="3"><input type="checkbox"/> Other _____</td> </tr> </table> <p style="margin-top: 10px;">If transferring to another institution, please share with us the institution name _____ Do you intend to return to AUS at some point in the future? _____</p>			<input type="checkbox"/> Financial reasons	<input type="checkbox"/> Lost my financial aid	<input type="checkbox"/> Family reasons	<input type="checkbox"/> Academic reasons	<input type="checkbox"/> Student social life	<input type="checkbox"/> Health reasons	<input type="checkbox"/> Other _____		
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<input type="checkbox"/> Other _____											
Student's Signature	_____ / _____ / _____ DD      MM      YYYY										
Head of Department's Signature	_____ / _____ / _____ DD      MM      YYYY										
➤ <b>All students skipping a semester/withdrawing from the university <u>must</u> visit the following departments to clear their records in the order they are shown below, without exception.</b>											
<b>1.</b> University Health Center Initials or Official Stamp:	<b>2.</b> Office of Student Residential Life (Student Center) Initials or Official Stamp:										
<b>3.</b> Sharjah Islamic Bank Initials or Official Stamp:	<b>4.</b> University Library Initials or Official Stamp:										
<b>5.</b> Office of Enrollment Management/Sponsorship Liaison Officer Initials or Official Stamp:	<b>6.</b> Visa and Equalization Services Initials or Official Stamp:										
<b>7.</b> Safety and Security Department <ul style="list-style-type: none"> <li>Return the AUS ID</li> <li>Return AUS car sticker</li> </ul> Initials or Official Stamp:	<b>8.</b> Office of Financial Grants and Scholarships Initials or Official Stamp:										
<b>9.</b> Student Accounts Department Initials or Official Stamp:	<b>10.</b> Office of Graduate Studies (for graduate level student only) Initials or Official Stamp:										
<b>11.</b> Office of the Registrar Initials or Official Stamp:	_____ / _____ / _____ DD      MM      YYYY										