

AUS Resources

Help us help you!

As a university student, there are many resources available to guide you and ensure that your experience during your university career is successful.

Since you are already investing your valuable time and money into your education, why not make use of the free services available?

In addition to receiving professional help from AUS centers and facilities, you can always attend a workshop on a topic that interests you. Various centers present useful workshops and can be contacted for more information on their workshop offerings. All events are advertised on the Events page on the AUS website: www.aus.edu/events.

Academic Services

Faculty Office Hours

All instructors hold weekly office hours (listed in the course syllabi), during which students can seek help directly from the instructors. Contact your instructor/professor for availability.

Academic (Major) Advisors

Offer course registration advising and information about the academic majors. Contact your designated advisor for assistance.

Teaching Assistants (TAs)

Many TAs deliver recitations or labs and may also offer additional review sessions, as well as weekly office hours. Ask your instructor/professor about TA availability and offerings.

Writing Center

Helps students enhance their writing skills and presents workshops on writing topics.

Tel: +971 6 515 2278/2251

Email: writingcenter@aus.edu

Website: <https://aus.mywconline.com/>

Location: main branch is in the Library Building, LIB 024

Mathematics Learning Center (MLC)

Offers free one-on-one math tutoring to students in 00-level and 100-level math courses.

Email: cas-mlc@aus.edu

Website: www.aus.edu/math-learning-center-mlc

Location: New Academic Building, NAB 239A

CAS Student Team (CST)

Initiates and organizes university-wide events to expand student communication opportunities.

Tel: +971 6 515 4400

Email: casstudentteam@mailman.aus.edu

Website: [aus_cst](#) on Instagram and Twitter

Location: New Academic Building, NAB 012B

CEN Association of Corporate Engineers (ACE)

Student ambassadors from each engineering department who organize workshops/events to better integrate CEN students into industry. One of their initiatives is to refer students to tutoring services for engineering courses.

Email: cen-ace@aus.edu

Location: Engineering Building II, EB2 217

SBA Dean's Business Team (DBT)

Helps SBA students gain meaningful experience in the business world through events and skill development. DBT offers tutoring for SBA courses.

Tel: +971 6 515 2324

Email: dbt_sba@aus.edu

Location: School of Business Administration, SBA 0016

Achievement Academy Bridge Program (AABP)

Offers English language courses, preparatory math and physics courses, as well as university preparation courses (UPA 100/200).

Tel: +971 6 515 2653

Email: academy@aus.edu

Website: www.aus.edu/bridge-program

Location: Main Building, Third Floor

AUS Library

A study space full of resources and the Research Help Desk. The Library also runs useful workshops.

Tel: +971 6 515 2252/2256

Email: circulation@aus.edu or researchhelp@aus.edu

Website: www.library.aus.edu

Non-Academic Services

Student Handbook

Download a copy of the *Student Handbook* from the AUS website for detailed information on useful campus outlets and services, including:

- University Health Center
- Student Residential Life (Resident Assistants)
- Student Clubs and Organizations
- Student Athletics and Recreation
- Student Leadership Program
- Community Services
- Student Employment
- Student Council
- Mediation Services
- Judicial Affairs

IT Services

IT Service Desk

The central point of contact for technical support and all information technology related issues. Provides services to support learning, teaching, research and business functions.

Tel: +971 6 515 2121

Email: itservicedesk@aus.edu

Website: <https://itservicedesk.aus.edu>, <https://itfaq.aus.edu> (IT FAQ)

Location: Main Building, M 130

Academic Computing

Provides IT and eLearning support to faculty and students and has a dedicated service desk in each college/school.

Email: itservicedesk@aus.edu

Financial Services

Office of Financial Grants and Scholarships

Financial aid, grants and scholarships are allotted to qualified students regardless of race, gender, religion or national origin.

Tel: +971 6 515 2060/2072

Email: scholarship@aus.edu

Website: www.aus.edu/grants_scholarships

Location: Main Building, M M01

Counseling Services

University Counseling Services (UCS)

Provides psychological support to students, faculty, staff and their families as they pursue their academic and personal goals.

Tel: +971 6 515 2677/2792

Email: ucs@aus.edu

Location: Language Building, LAN 020/022 (back of University Health Center)

Study Abroad Opportunities

International Exchange Office (IXO)

Provides students with international exchange opportunities.

Tel: +971 6 515 4029

Email: ixo@aus.edu

Website: www.aus.edu/go-abroad

Location: Main Building, M G50

Career-Related Services

Career Services

Provides career advice and guidance to students through workshops and conferences to enhance job search and job preparation skills.

Tel: +971 6 515 2547

Email: careerservices@aus.edu

Location: Main Building, M M07

CEN Outreach Manager

Helps students in CEN to prepare for the workforce and secure internships/jobs.

Tel: +971 6 515 2852

Email: cen-outreach@aus.edu

Website: <https://www.aus.edu/cen/cen-outreach>

Location: Engineering Building II, EB2 234

SBA Internship and Placement Manager

Helps students in SBA to prepare for the workforce and secure internships/jobs.

Email: sbacaercoach@aus.edu

Website: [sbacaercoach](#) on Instagram

Sharjah Entrepreneurship Center - Sheraa

Have you ever dreamed of starting your own business? If so, Sheraa is here to help you. Come get inspired by entrepreneurs, learn new skills, and bring your idea to life.

Tel: +971 6 509 4000

Email: info@sheraa.ae

Website: www.sheraa.ae

Location: Sheraa Hub - AUS Library Building

Services Offered by the Academic Support Center (ASC)

Exploring Majors

- Advise undeclared students and students still exploring majors
- Administer the Strong Interest Inventory (questionnaire to help students with their search)

Advising

- Help students clarify their educational goals, develop study skills and connect to appropriate resources
- Advisors use various tools to assess students' study skills, such as the Learning and Study Strategies Inventory (LASSI)
- Students on academic probation are required to meet with an ASC Advisor

Academic Accommodations for Students with a Disability

- Provide academic accommodations for students with a physical, mental and/or learning disability
- To receive accommodations, apply at the ASC by the fifth week of classes

Study Skills Workshops

- Workshops are held regularly covering a wide range of topics including time management and motivation
- AUS Study Skills Certificate is awarded to students who attend eight different workshops

Peer Advisors

- Academically successful AUS students provide advice and guidance to students who need help by
- recommending strategies for success in their academic program and/or answering any academic inquiries

Student Support Crew

- Students who were previously on academic probation and are now in good standing share their success stories and practical study tips with new students and students that are currently struggling academically
- Activities include one-on-one advising, university presentations and events, delivering study skills workshops, creating educational and inspirational videos and content, and more

Events

- Organizes events tackling topics of student interest, such as Disability Awareness Day and ASC Guest Speaker Series
- Journeys event held each semester highlights the life and journey of prominent AUS professors and administrators
- "Learning to Learn" panel discussion event is held each semester, where SSC Members discuss their journey from academic struggle to success

ASC recognizes that sometimes students who were academically successful in high school struggle with the transition to university. Regardless of the reasons why a student may be struggling academically, ASC is here to help students improve their academic performance.

Need More Information?

Come in for peer advising at ASC to find out about AUS resources and services!