

Course Approval Form

New Required Course		complete all sections except C + syllabus
New Special Topics Course		complete all sections except C + syllabus
Special Topics Conversion		complete all sections + syllabus
Revised Course		complete all sections + syllabus
Cancelled Course		complete sections A, B, and D

Role	Name	Signature	Date
Head/Coordinator/Director			
Other:			
School/College Curriculum Committee			
School/College Dean			
AUS Librarian			
UUCG/GPC Chair			

A Course Information for New Required Courses, Special Topics Courses, Revised Courses and Cancelled Courses

*Mandatory fields for all courses; insert "No Change" for Course Description and Pre-/Co-requisites if no change for Revisions and Special Topics Conversions

Course To Appear in Catalog Year* New / Revised Course Information To Be Effective As Of Semester*

Course Subject and Code*	Grading*	Lab Rate	A	B
Credit Hour Distribution*	Format (lecture, lab, etc.)*	Enrollment Cap*		
Course Title*				
Course Description				
Prerequisite(s)				
Prerequisite(s) / Concurrent		Corequisite(s)		
Notes / Restrictions				

B Course Classification

Current Banner Course Attributes

- For Elective and General Education Attributes: copy/paste from online Banner entry
- For Requirement Attributes: consult Course Attributes Excel file provided annually to Associate Deans by the Registrar's office and list as applicable

No Classification Change ☐

Specific to the Following
Majors/Concentrations/Themes/Minors

New/Revised Classification

Major Requirement			
Core Requirement			
Concentration Requirement			
Theme Requirement			
Major Elective			
Concentration Elective			
Theme Elective			
Minor Requirement			
Minor Elective			
General Education*			

*Courses proposed for the General Education Program must be accompanied by a General Education Course Approval Form

C Current Course Information for Revised Courses and Special Topics Conversions

Complete all relevant fields with most recent information for Revised Courses and Special Topics Courses submitted for conversion

Course Subject and Code	Grading	Lab Rate	A	B
Credit Hour Distribution	Format (lecture, lab, etc.)	Enrollment Cap*		
Course Title				
Course Description				
Prerequisite(s)				
Prerequisite(s) / Concurrent		Corequisite(s)		

D Rationale

Provide a rationale for the proposal of a new required or special topics course, revision to an existing course or cancellation of an existing course
Explain how assessment of the curriculum and/or the course informed the development of a new required course or a revision to an existing required course
For Special Topics Conversions, include the semesters in which the course was originally offered and the enrollment
For New and Revised Required Courses, describe how the course or the revision will contribute to program outcomes

E Resource Implications

Describe any implications that this course will have for the following resource areas / Check "No Resource Implication" if there are no resource implications

Staffing		No Resource Implication <input type="checkbox"/>
Space		No Resource Implication <input type="checkbox"/>
Equipment		No Resource Implication <input type="checkbox"/>
Instructional Technology (Hardware / Software)		No Resource Implication <input type="checkbox"/>
Library		No Resource Implication <input type="checkbox"/>

For Office of the Registrar Use

Date Received		Applied to	
Date Implemented			
Signature			
