Semester/Complete Withdrawal Form

- Withdrawal from the university without a grade penalty must occur no later than the end of the 10th week of classes.
- As of the 11th week of classes, a grade of WF is recorded for all.

<table>
<thead>
<tr>
<th>Name</th>
<th>Student ID</th>
<th>Semester</th>
</tr>
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<tbody>
<tr>
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Present Major (and concentration if any)
Class (e.g., freshman)
Mobile Number

- I request to skip a semester/completely withdraw from American University of Sharjah for the _________ semester for the following reason(s). Please choose one or more of the options:
  - Financial reasons
  - Lost my financial aid
  - Academic reasons
  - Student social life
  - Family reasons
  - Health reasons
  - Other

If transferring to another institution, please share with us the institution name: ____________________________
Do you intend to return to AUS at some point in the future? ____________________________

<table>
<thead>
<tr>
<th>Student’s Signature</th>
<th>Head of Department’s Signature</th>
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</thead>
</table>

DD/ MM/ YYYY

All students skipping a semester/withdrawing from the university must visit the following departments to clear their records in the order they are shown below, without exception.

1. University Health Center
   Initials or Official Stamp:

2. Office of Student Residential Life (Student Center)
   Initials or Official Stamp:

3. Sharjah Islamic Bank
   Initials or Official Stamp:

4. University Library
   Initials or Official Stamp:

5. Office of Enrollment Management/Sponsorship Liaison Officer
   Initials or Official Stamp:

6. Visa and Equalization Services
   Initials or Official Stamp:

7. Safety and Security Department
   - Return the AUS ID
   - Return AUS car sticker
   Initials or Official Stamp:

8. Office of Financial Grants and Scholarships
   Initials or Official Stamp:

9. Student Accounts Department
   Initials or Official Stamp:

10. Office of Graduate Studies (for graduate level student only)
    Initials or Official Stamp:

11. Office of the Registrar
    Initials or Official Stamp:

DD/ MM/ YYYY