

Course Withdrawal Form – Graduate Level Students

To be used only by students withdrawing from one or more courses, but not completely withdrawing from the university

_____ Student's Name	_____ Student's ID	_____ Semester
_____ Present Major (and concentration if any)	_____ College	_____ Mobile No.

Are you on a graduate assistantship?

Yes ☐

NO ☐

If you are on a graduate assistantship, you must get this form signed by the Office of Graduate Studies. Please submit the withdrawal form to OGS at least three working days prior to the withdrawal deadline to allow for smooth processing of your request.

Office of Graduate Studies Signature

____/____/____
DD MM YYYY

Do you have external sponsorship (DEWA, SEWA, Embassies, etc.)?

Yes ☐

NO ☐

You must get approval from the Sponsorship Liaison Officer in the Office of Enrollment Management before submitting this form to the Office of the Registrar.

Failure to obtain approval will render you liable for all the stipulations of the contract you signed with your sponsor; including repayment of all tuition and fees paid on your behalf to AUS.

Student's Signature

____/____/____
DD MM YYYY

Office of Enrollment Management's Signature

____/____/____
DD MM YYYY

Courses to Withdraw

Course No. (e.g., UPL 600)	Section	Credit

Student's Signature

____/____/____
DD MM YYYY

Students withdrawing from thesis/project/dissertation must secure the approval of their program director and their college graduate programs associate dean.

Student's Program Director Signature

____/____/____
DD MM YYYY

College Graduate Programs Associate Dean Signature

____/____/____
DD MM YYYY

All Students MUST email the completed form to registration@aus.edu before the withdrawal deadline

Office of Registrar's Signature

____/____/____
DD MM YYYY