

Fee Payment Guide for Undergraduate Students Fall 2023

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For Inquiries and Payments by Installments

Title	Time	Phone	Email
Student Accounts	8:00 a.m. to 6:00 p.m.	+971 6 515 2233 +971 6 515 2282	studentaccounts@aus.edu

Payment of AUS Tuition Fees

E-Payment	<p>Students can log in into the banner system using their AUS username and password and complete the following steps:</p> <ol style="list-style-type: none"> 1. Login into banner.aus.edu We recommend using desktop/laptop and Google Chrome as browser 2. Select Student Services 3. Student records 4. E-payment 5. Make payment 6. Enter the amount you want to pay in the box of (press on add), then continue. 7. Put your card details and complete the payment <ul style="list-style-type: none"> • This system accepts both debit and credit card 												
Direct Cash Deposits at Al Ansari Exchange	<ul style="list-style-type: none"> • Deposits can be made at any branch of Al Ansari Exchange; where available all over UAE. • Deposits are accepted in the form of cash only. • The student's name and AUS ID number must be mentioned on the deposit instructions. • Scan the deposit confirmation and email to studentaccounts@aus.edu 												
Direct Bank Transfer and/or Bank Deposits	<table border="1"> <tr> <td>Bank:</td><td>Sharjah Islamic Bank</td></tr> <tr> <td>Account Name:</td><td>American University of Sharjah</td></tr> <tr> <td>Account Number:</td><td>0011 200170 001</td></tr> <tr> <td>Branch:</td><td>University City - Sharjah Branch</td></tr> <tr> <td>Swift:</td><td>NBSHAEAS</td></tr> <tr> <td>IBAN:</td><td>AE02 0410 0000 1120 0170 001</td></tr> </table> <ul style="list-style-type: none"> • The student's name and ID number must be mentioned on the transfer instructions. • Scan the transfer confirmation and email to studentaccounts@aus.edu • Deposits can be made at any Sharjah Islamic Bank Branch or the cash deposit machines where available. 	Bank:	Sharjah Islamic Bank	Account Name:	American University of Sharjah	Account Number:	0011 200170 001	Branch:	University City - Sharjah Branch	Swift:	NBSHAEAS	IBAN:	AE02 0410 0000 1120 0170 001
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Deadlines for Settlement of Tuition and Fees for the Current Semester

Semester Payment	Payment Deadline	Final Deadline (including late fees)
<i>Fall 2023</i>	<i>A</i>	<i>B</i>
Returning Students	August 24, 2023	August 31, 2023
New Students	August 31, 2023	September 07, 2023

- If payment is not completed by the deadline, late fees of AED 500 plus 5% VAT will be charged.
- If payment is not completed by deadline B, registration will be dropped and only reinstated when the full fees and the AED 1,500 plus 5% VAT reinstatement fee and AED 500 plus 5% VAT late payment fee are fully paid. Failure to attend a course (no show) does not result in a refund for courses registered. Students must drop excess credits before the add/drop deadline in order to receive a refund.
- Payment can be made any time before registration.

Payment by Installment

If full fees cannot be paid immediately, installments can be arranged with the Student Accounts Department as follows (**Exchange and Visiting students need to pay their fees in full by the payment deadline 31-Aug-2023**):

Due Dates	August 24, 2023 (4 p.m.) (August 31, 2023 for new students)	60% of full fees (net of scholarship amount)
	September 24, 2023 (September 30, 2023 for new students)	20% of full fees (net of scholarship amount)
	October 24, 2023 (October 31, 2023 for new students)	20% of full fees (net of scholarship amount)

How to pay by Installment:

1. Login into banner.aus.edu We recommend using desktop/laptop and Google Chrome as browser
 2. Select Student Services
 3. Student records
 4. E-payment
 5. Enroll in a payment plan
 6. Choose the term and the available payment plan, then continue
 7. Put your card details and agree to the term and conditions
 8. The system will automatically charge your card on each due date
- Enrollment in the online payment plan should be completed before 4 p.m. on August 24, 2022.
 - Deferred credit card payments rejected/not authorized on the date of withdrawal will be subject to AED 500 + 5% VAT charges per transaction.
 - Failure to attend a course (no show) does not result in a refund of charges. Students not planning to attend must drop their registration during the drop/add period. Students reported as "no show" in class will be withdrawn from the class without a refund. These students shall be placed on a drop/delete hold and will not be able to register in future semesters unless the fees are paid in full in advance.
 - If the online payment plan for the first installment is returned for insufficient funds, then the remaining installments shall be reversed, and the student shall be requested to complete the full payment in cash. The student, in this case, will no longer have the privilege of paying in installments.

Withdrawals and Refunds

Withdrawal from the university is subject to the following refund policy:

Before 4 p.m. on August 31	Full tuition refund less AED 500 pre-registration fee
After 4 p.m. on September 1 to 4 p.m. September 7	50% of the tuition
After 4 p.m. on September 8 to 4 p.m. September 14	25% of the tuition
After 4 p.m. on September 14 onwards	0%

Undergraduate Tuition Applicable During the Academic Year 2023-2024

Credit Hours	Per Semester (AED)
Less than 12 credits	4,480.00 per credit hour
12 to 16 credits	51,480.00
Over 16 credits	51,480.00 + 3,430.00 per credit hour exceeding 16 credit hours
Achievement Academy	33,440.00

Undergraduate Fees Applicable During the Academic Year 2023-2024

Fee Type	Compulsory	Per Course AED	Per Semester AED
Lab/Technology Fee A	Applies for each registered course that has a fee "A" attached as per AUS catalog.	1,440	-
Lab/Technology Fee B	Applies for each registered course that has a fee "B" attached as per AUS catalog.	1,580	-
Activity Fee	Compulsory for all undergraduate and AA students		300 + 5% VAT
IXO Outings and Events Fees	All Incoming Exchange/ Visiting Students		700 + 5% VAT
Reinstatement Fee	If Applicable	-	1,500 + 5% VAT

Late Registration	If Applicable	-	500 + 5% VAT
Late Payment	If Applicable	-	500 + 5% VAT
Health Insurance: Plan I Plan II	AUS-Sponsored Students	-	600 + 5% VAT
	For all students who are not on Plan I	-	300
	For all Students - Medical Services at University Hospital Sharjah's Primary Care Clinic & Emergency Room		112.50+ 5% VAT

Student Housing Fees Applicable During the Academic Year 2023-2024

AUS has residence halls for men and women. Living on campus is optional. Students should contact the Office of Student Affairs for information regarding individual requirements.

Room		Per Semester
	Refundable Dorm Damage Deposit	AED 1,000
Private	Single occupancy with private bath and kitchenette	AED 15,000*
Semi Private	Single occupancy with a shared bath and kitchenette	AED 11,000*
Sharing	Double occupancy with a shared bath and kitchenette	AED 7,000*
Utilities Service Fee	Compulsory for all students residing in dormitories – will be added to the respective room rate when charged to the student account	290 + 5% VAT

* New first time students joining Fall 2023 will receive a 50% discounted rate for any room type. This discount will continue for Fall 2023 and Spring 2024. **Exchange and visiting students are excluded from the discounted rate.**

Calculation Sheet (Full-Time Students)

Name: _____

ID @: _____

Select relative fees and fill in the selection column.

Fee Type	Amount (AED)	Selection
Achievement Academy	33,440	
Tuition fees Less than 12 credits/ per credit	4,480	
Tuition (12 to 16 credits)	51,480	
Extra Credits (per credit over 16)	3,430	
Medical Insurance—Plan I	600 + 5% VAT	
Medical Insurance— Plan II	300	
University Hospital Sharjah Charge	112.50+ 5% VAT	
Activity Fee	300 + 5% VAT	
Residential Hall—Private Room	15,000*	
Residential Hall— Semi Private	11,000*	
Residential Hall— Sharing	7,000*	
Utility Fee (added to any type of residential hall room)	290 + 5% VAT	
Refundable Dorm Deposit (one-time fee for new residential hall registrations)	1,000	
Lab/Technology fee (per lab) Rate A as per AUS catalog	1,440	
Lab/Technology fee (per lab) Rate B as per AUS catalog	1,580	
Total Fees		
Less Grants (if applicable)		
Less Merit/Other Scholarships (if applicable)		
Less Payments Made		
Net Balance Payable to AUS (AED)		

* New first time students joining Fall 2023 will receive a 50% discounted rate for any room type. This discount will continue for Fall 2023 and Spring 2024. **Exchange and visiting students are excluded from the discounted rate.**