NEW GRADUATE STUDENTS’ GUIDE
2021–2022
Welcome to campus!

- Book your English language proficiency test, or verify your score if taken
- Apply for your visa*
- Request airport pick-up**
- Apply for housing**
- Complete your file
- Attend orientation
- Register for classes
- Obtain your AUS ID card
- Pay tuition fees

*Priority given to undergraduate students
**Optional

Check out our YouTube channel for highlights of the AUS student experience.

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Congratulations on your admission as a graduate student at American University of Sharjah! We are pleased to have you as a member of our community.

At AUS, we believe that tomorrow matters. We therefore strive for a university experience that is exacting, rewarding, transformative and lifelong. Our graduate programs provide an outstanding opportunity for students to gain advanced knowledge and research skills, work with leading faculty members from around the world, establish a professional network and prepare for a challenging work environment. Our state-of-the-art facilities, wide range of services and vibrant multicultural environment will make your experience at AUS memorable.

This guide explains procedures and answers important questions frequently asked by newly admitted students. We also encourage you to read the AUS Graduate Catalog, as that is the official source of information on academic policies and procedures. If you need more information, please contact us in the Office of Enrollment Management or log in to infodesk.aus.edu and post your query.

We are pleased you have chosen AUS for your graduate studies. We look forward to welcoming you to campus.

Office of Enrollment Management
Graduate Admissions
Before you arrive

Before you go through this guide, please read your Admission Letter carefully. To complete your admission, please make sure you submit the supplemental items before the indicated deadline. Some conditions must be met before registration, while others must be met in order to continue in the program.

How do I apply for a visa?

If you are an international, non-resident applicant who is not a GCC national and have been accepted to full-time study in an AUS undergraduate or graduate program, the university is able to provide you with a sponsored student visa, enabling you to study and reside in the UAE. You must apply for the student visa before arriving in the UAE. The first step towards obtaining the student visa is to apply for the entry permit.

How do I apply for an Entry Permit?

**Step 1.** Please fill out the Student Visa Request Form.

**Step 2.** Prepare the required documents:
- a colored passport copy valid for at least six months
- a recent passport-size photo, white background and without glasses
- your acceptance letter in Arabic (received from the Office of Enrollment Management)

**Step 3.** Please email the form along with the required documents to VES@aus.edu.

You may also send these items by courier to the following address:
American University of Sharjah
Visa and Equalization Services
Mezzanine Floor, Main Building, MM19
PO Box 26666
Sharjah, United Arab Emirates

**Step 4.** After we receive your documents, we will process your request and apply for the initial government approval of the Entry Permit.

**Step 5.** Once it is approved by the concerned UAE authorities, we will issue your Entry Permit and send it to you via the email address you have provided on the Student Visa Request form, in addition to your AUS student email.

You should use this permit to enter the UAE. The Entry Permit is valid for only 60 days from the date of issue. Once you have entered the UAE, your temporary visa will be valid only for 60 days from the date of entry.

Important Notes
- Please email your Student Visa Request form and the required documents as soon as you receive your admission package from the Office of Enrollment Management.
- Don’t book your flight to the UAE until you receive your Entry Permit.
- Your passport must be valid for at least six months.
- When entering the UAE, you must use the same passport that was used for your Entry Permit application.
- Students should not apply for other visas for the UAE while AUS is processing their Entry Permit.
- If you use the Entry Permit to enter the UAE and then you decide to exit the country before your Student Residence Visa is issued, you then must fill out the Residence Visa/Entry Permit Cancellation Request form and visit Visa and Equalization Services on the Mezzanine Floor of the Main Building, MM19.
- After you arrive safely at AUS, you are kindly requested to apply for the Student Residence Visa.

For information on student visas, please visit www.aus.edu/admissions/international-students/student-visas.

How do I apply for the Student Residence Visa for international students?

**Step 1.** Fill out the Request for Visa Services Payment Form.

**Step 2.** Pay the required fee at the Cashier’s Office and get the form stamped. Submit the stamped form, your original passport and your Entry Permit to Visa and Equalization Services, Office MM19, Mezzanine Floor, Main Building.

For online payment, contact Student Accounts at studentaccounts@aus.edu and send the payment confirmation by email to VES@aus.edu.

How much will the student visa cost?

<table>
<thead>
<tr>
<th>Fee in AED*</th>
<th>Validity of the Student Visa</th>
</tr>
</thead>
<tbody>
<tr>
<td>$150</td>
<td>2 years</td>
</tr>
</tbody>
</table>

*New graduate students will get a two-year Residence Visa renewable for one year, depending on how many semesters remain until their graduation.

How do I apply for on-campus housing?

Living in the AUS residential halls is an ideal way for students to meet and get to know each other. While priority is given to undergraduate students, graduate students are allowed to apply for rooms in the residential halls. For more information, please visit www.aus.edu/osa/residentialhalls.

AUS offers different types of rooms and prices vary accordingly. Room assignments are made on a first-come first-served basis. Preference for specific types of rooms cannot be guaranteed. We therefore encourage students to submit the completed Housing Application Form as early as possible.

To apply for a room in the AUS residential halls, please go to banner.aus.edu and log in to Web Enabled Interface for Students using your AUS email username and password. Once logged in, go to Housing Application Form for Applicants and fill out the required information.

**Note:** In addition to the non-refundable 500 UAE room reservation fee, students are required to pay a refundable 1,000 UAE Dirhams maintenance deposit. Please visit www.aus.edu/osa/residentialhalls, call +971 6 515 2471/2244 or email roomassignment@aus.edu for more information.

How do I book an English Language Proficiency test?

To complete the requirements for admission to any college/school for any given semester, applicants must submit a valid English Language Proficiency test score report as shown in the table below.

<table>
<thead>
<tr>
<th>Test Name</th>
<th>Administration Required Score</th>
<th>Test Registration Link</th>
<th>Test Preparation Materials</th>
<th>Test Score Release</th>
<th>Test Score Validity</th>
<th>Test Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional Paper-Based TOEFL (IBT)</td>
<td>550</td>
<td><a href="https://apply.amideast.org/oea/sales/TestPurchase.aspx">https://apply.amideast.org/oea/sales/TestPurchase.aspx</a></td>
<td><a href="https://apply.amideast.org/oea/sales/Product_Catalog.aspx">https://apply.amideast.org/oea/sales/Product_Catalog.aspx</a></td>
<td>2-4 days</td>
<td>2 years</td>
<td>ITP is currently not offered at AUS. AUS accepts the score reports of AMIDEAST’s official testing centers only.</td>
</tr>
<tr>
<td><em>TOEFL Internet-Based Test (IBT)</em> and TOEFL*</td>
<td>80</td>
<td><a href="https://www.ets.org/toefl/test-takers/">https://www.ets.org/toefl/test-takers/</a></td>
<td><a href="http://toeflpractice.ets.org/">http://toeflpractice.ets.org/</a></td>
<td>6-10 days</td>
<td>2 years</td>
<td>ITP is currently not offered at AUS. Online home edition is offered by ETS.</td>
</tr>
<tr>
<td>International English Language Testing System (IELTS) (Paper-Based and Computer-Delivered)</td>
<td>6.5</td>
<td>ielts.britishcouncil.org/road-ielts</td>
<td></td>
<td>13 days for paper-based: 3-5 days after the main test day for computer delivered</td>
<td>2 years</td>
<td>IELTS is currently not offered at AUS. AUS accepts score reports of all the British Council approved testing venues.</td>
</tr>
<tr>
<td>Linguaskill General Test Language Assessment English</td>
<td>176</td>
<td><a href="https://testenglishonline.info/exams-and-tests/linguaskill/">https://testenglishonline.info/exams-and-tests/linguaskill/</a></td>
<td></td>
<td>48 hours after the test</td>
<td>-</td>
<td>Linguaskill is an online home test.</td>
</tr>
</tbody>
</table>

For inquiries, please log in to infodesk.aus.edu.

Required Identification for All Tests

For all of the above-mentioned tests at AUS, students must present their original, valid and signed passport or UAE National ID for identification purposes on the day of the test. No other form of identification document is accepted. If these documents will not be available on the day of test, contact the AUS Testing Center immediately.
How do I verify my iBT TOEFL, IELTS and/or Linguaskill General Score?

Students who submit their English Language Proficiency score report directly from the test provider do not require further verification. Reports submitted as an upload or by email (a colored scan of the score report sent to the AUS Testing Center via infodesk.aus.edu) will require online verification.

How do I certify or attest my university records?

Attestation Requirements for Graduates of Universities in the UAE

- Graduates of public universities: Original university transcripts should be brought in sealed envelopes. Original certificates should be presented for verification.
- Graduates of AUS: Transcripts should be brought in a sealed envelope, unless attested. The attestations must be done by the Ministry of Education’s Higher Education Affairs Division in the UAE. Original certificates should be presented for verification.
- Graduates of UAE universities accredited by the Ministry of Education: Official attested graduation diploma and university transcripts. The attestations must be done by the Ministry of Education’s Higher Education Affairs Division in the UAE.

Please attest your documents online by visiting www.moe.gov.ae/En/EServices/Pages/ServiceCatalog.aspx.

Attestation Requirements for Graduates of Universities Outside the UAE

Applicants must submit official attested university transcript(s) and an official attested graduation certificate. The attestations must be done by the authorized educational authority/ministry in the country of graduation. In addition to the above, the attested university transcript(s) and official attested graduation certificate should be certified by the Ministry of Foreign Affairs and the UAE Embassy in the country of graduation.

Applicants must present certificate equivalency for their graduation certificates from the UAE Ministry of Education (MOE). For a detailed list of the requirements and documents, kindly contact the Ministry of Education at 800 51115 or visit www.aus.edu/uae-certificate-of-equivalency. Applicants who have applied for a Certificate of Equivalency but have not concluded the equivalency process by the time of registration will be given the chance to register for the first semester, provided that they sign the Graduate Admission Contract. Applicants selecting this option must present a copy of the MOE Application Receipt.

Do I need to enroll in the student insurance plan?

All AUS-sponsored students (those whose visa is sponsored by AUS) are required to have Plan I of the student insurance program. Students who are not sponsored by AUS will automatically be placed on NPlan insurance (no insurance). Any student wishing to have medical insurance has the option of doing so by visiting the University Health Center during the registration period and submitting the required documents (see link below). You can collect your insurance card from the University Health Center when advised to do so, approximately two weeks after the add/drop period. Students who do not collect their cards after this announcement will be responsible for all fees accrued outside the University Health Center. For more information on student insurance plans, visit www.aus.edu/life-at-aus/health-and-wellness/student-health-insurance.

Only graduate students who are sponsored by AUS or who wish to be on the AUS medical insurance plan are required to complete the Medical Record Form.

Can I change my program?

Admitted students who wish to change their admission to a different program are requested to submit a new complete application. Applicants applying for engineering programs or for a graduate assistantship are requested to submit new reference letters for the new program.

How do I request airport pick-up?

New students can request pick-up service from Sharjah International Airport and Dubai International Airport (Terminals 1, 2 and 3). If you need pick-up service, please fill out the enclosed Airport to Campus Transportation Form. An AUS representative will be assigned to welcome you at the airport.

Can I defer my application?

Admitted students who decide not to join AUS may defer their enrollment to the subsequent two semesters only within the same academic year. Approval is subject to applicants’ credentials as well as availability of seats. To submit a deferral request, log in to apply.aus.edu. Go to My Account, then My Applications and then choose your active application. Then, click View and scroll down to Deferral Request.

After you arrive

What is the orientation program?

The orientation program is scheduled one week before the first day of classes to help you make a smooth transition to AUS. The program starts with a welcome session, where you will have an opportunity to meet AUS faculty and administrators.

Please expect the orientation invitation email, which will include the date and venue. All students are encouraged to participate in orientation day, as it provides essential information for a successful graduate school experience.

Is my file complete?

A student's admission file is considered complete only when all the requirements mentioned in the Admission Letter have been received by Office of Enrollment Management-Graduate Admissions.

Please refer to your Admission Letter and any email you have received from Graduate Admissions to make sure that you are not missing any documents. If you live in the UAE, please visit the Office of Enrollment Management-Graduate Admissions as soon as you have the documents available. You can request a meeting with an Admissions staff member to complete your file. If you live abroad, you can complete your file during orientation, which is one week prior to the beginning of the semester for which you have been accepted.

Please do not mail, courier or hand deliver any original document that you cannot duplicate. Graduate Admissions staff will only need to see the original document and will keep a copy. The original documents will be returned to you.

Note: Online File Completion is available. Once you are admitted, you will be able to complete your file by booking a File Completion session, using your AUS email, with the admissions staff.

What are Admission Holds?

If you have been conditionally admitted to AUS, an Admission Hold might have been placed on your record. For your admission to be considered final, you must submit any missing document.

To view the full list of holds, please go to banner.aus.edu and log in to Web Enabled Interface for Students using your AUS email username and password. Once logged in, go to Current Applicants/View Holds. Students with active holds are required to complete their files before the registration period to be able to register for courses. To clear holds, students are required to proceed to the concerned department(s) to deliver the requirement(s) so that the hold(s) can be resolved.

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How do I open a bank account?

A branch of the Sharjah Islamic Bank is conveniently located on campus. The bank requires the following to open an account:

• your valid original passport
• your UAE national ID
• a letter certifying your enrollment

Twenty-four-hour automatic teller machines (ATMs) are available on campus.

How do I get a UAE driving license?

First, you must be at least 18 years old to obtain a license. Second, you need to do the following:

• Complete the required eye test at one of the registered eye test centers. The nearest one is Grand Optics in Matajer Mall.
• Gather the required documents:
  1. a photocopy of your UAE National ID
  2. a letter of enrollment—obtainable from the Office of the Registrar, in Arabic, or a copy of your AUS ID card
  3. your current driver's license (if applicable)
• Take the required documents to the Sharjah University City Police Office, which is located in University City (opposite Al Qasimia University), or to the Sharjah Driving Institute (SDI) located in Al-Ramtha (next to the Traffic Department). If needed, you can choose to get your driving training on the AUS campus from SDI.

Regulations for obtaining a driving license vary by nationality. The Sharjah University City Police Office will inform you of the latest regulations and guide you through the process required for obtaining your driving license.

How do I register for classes or inquire about assistantships?

For information on registering for classes or to inquire about assistantships, please contact your college/school:

**Master's Degree Programs**

**College of Architecture, Art and Design**
Rachida Cherki, +971 6 515 2891, rcherki@aus.edu

**College of Arts and Sciences**
Sally Rezeq, +971 6 515 2403, srezeq@aus.edu

**College of Engineering**
Rhodalyn Diola, +971 6 515 4902 rdiola@aus.edu

**School of Business Administration**
Merle Antonio, +971 6 515 2028, mantonio@aus.edu

**PhD Programs**

**College of Arts and Sciences**
Noor Ahmad Abdulmaati, +97165152538, nabdulmaati@aus.edu

**College of Engineering**
Rhodalyn Diola, +971 6 515 4902 rdiola@aus.edu

When and where do I pay my tuition fees?

Once you register for your classes, you can view a summary of your tuition fees by logging in to banner.aus.edu and logging in to Web Enabled Interface for Students using your AUS email username and password. Once logged in, go to Student Services, click on Student Records and view the statement of fees. Please visit www.aus.edu/payment-guide for more information on payment methods and deadlines.

How do I get my AUS ID card and car sticker?

All new students will be issued an AUS Identification Card (ID) shortly after the beginning of their first semester at the university. This is usually done when students register for classes and complete all payments. The ID card is essential for university gate access, checking out books and materials from the library, and using lab facilities. The card also entitles students to discounts at participating shops, restaurants and other outlets in Sharjah and Dubai. AUS students are expected to keep their ID cards with them at all times. AUS ID cards are valid for one semester, so you will be required to renew your card at the beginning of each semester.

If you wish to drive/park your car on campus, you will also need to get an AUS car sticker. Both the ID card and the car sticker are issued by AUS Security. To get your card ID and car sticker, visit the Security office, located on the Mezzanine Floor of the Main Building. Please make sure you have done the following before you go:

**AUS ID Card**

• Please ensure your status is “active” in the system.
• Email your passport-size photograph in JPEG format to snaqvi@aus.edu after naming it as @000xxxxx. Enter your ID number in the email subject line.
• Complete the survey form emailed to all new students after registration (master's and transfer students are exempted).

**Car Sticker**

• Apply for car sticker issuance/renewal at http://banner.aus.edu. After logging in, click the car sticker request to complete the designated form.
• Provide your valid AUS ID/valid UAE driving license and your car registration(s) in the Security office within three days or your online application request will be cancelled.

Pre-paid parking is limited and will be issued on a first-come first-served basis. For more information, visit www.aus.edu/id-cards-and-car-stickers or call 06 515 2074/2075.
Academic Calendar

Dates are subject to change. See www.aus.edu/calendar to confirm.

Spring Semester 2021

- December 10, 2020 | Assistantships applicants deadline for Spring Semester 2021 for new students
- January 24, 2021 | Registration for new students begins
- January 27, 2021 | Welcome session for new students
- January 31, 2021 | First day of classes
- May 29, 2021 | Last day of classes

Fall Semester 2021

- May 30, 2021 | Assistantship applications deadline for Fall Semester 2021 for new students
- August 25–26, 2021 | Course registration for new students
- August 25, 2021 | Welcome session for new students
- August 29, 2021 | First day of classes

Accreditation and Licensing

AUS is licensed and its programs are accredited by the Commission for Academic Accreditation of the Ministry of Education’s Higher Education Affairs Division in the United Arab Emirates. AUS has been accredited in the United States of America by the Middle States Commission on Higher Education (3624 Market Street, Philadelphia, PA 19104, USA, Tel +1 215 662 5606) since June 2004. The MSCHE is an institutional accrediting agency recognized by the US Secretary of Education and the Council for Higher Education Accreditation (CHEA).

The School of Business Administration is accredited by the Association to Advance Collegiate Schools of Business (AACSB International).
Out and about

Transportation
We offer several on- and off-campus shuttle services for the convenience of the campus community. There is also a taxi stand located in front of the Main Plaza. For more information, visit www.aus.edu/parking-and-transportation.

Sharjah: The ideal place to pursue graduate study
There are many reasons why Sharjah has become a leading destination for university study, at both an undergraduate and graduate level. The third largest city in the United Arab Emirates (UAE), and part of the Dubai-Sharjah-Ajman metropolitan area, Sharjah is a dynamic, international and exciting place for students of all ages and backgrounds.

Sharjah is widely regarded as the cultural capital of the UAE, hosting a number of world-class museums and exhibitions. It is also known for its natural beauty, located on the sparkling Arabian Gulf and the Gulf of Oman and in easy driving distance to the sand dunes of the Arabian desert.

AUS is located just minutes from the heart of Dubai and the Dubai International Airport, providing students with easy access to the world-famous attractions of the neighboring emirate.

Sharjah has an active student community, providing a culturally diverse environment from students from all around the globe to meet, explore, develop and innovate. With a mix of languages, cuisines and cultural pursuits, Sharjah is rapidly establishing itself as a world-class student city.

World Book Capital (2019)
Ranked in the Top 60 Best Student Cities (QS, 2019)
Located in the World’s Second Safest Country to Visit (Which? Travel Index, 2019)
# Student Visa Request

Please fill out this form (All fields are mandatory):

<table>
<thead>
<tr>
<th>AUS ID:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Name:</td>
<td>☐ Undergraduate ☐ Graduate</td>
</tr>
<tr>
<td>Visa Request Type: ☐ New Visa ☐ Transfer Visa</td>
<td>Semester of Interest: ☐ Fall ☐ Spring ☐ Summer</td>
</tr>
</tbody>
</table>

## Personal Profile

<table>
<thead>
<tr>
<th>Nationality</th>
<th>Previous Nationality</th>
</tr>
</thead>
<tbody>
<tr>
<td>Place of Birth</td>
<td>Date of Birth</td>
</tr>
<tr>
<td>Religion</td>
<td>Religion's Sect</td>
</tr>
<tr>
<td>Father’s Name</td>
<td>Father’s Nationality</td>
</tr>
<tr>
<td>Mother’s Name</td>
<td>Mother’s Nationality</td>
</tr>
</tbody>
</table>

## Passport Details

<table>
<thead>
<tr>
<th>Passport No.</th>
<th>Date of Issue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Place of Issue</td>
<td>Date of Expiry</td>
</tr>
</tbody>
</table>

## Current Address (UAE if Applicable)

<table>
<thead>
<tr>
<th>Home Country Address</th>
<th>UAE Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Mobile No.</td>
<td>UAE Mobile No.</td>
</tr>
<tr>
<td>Email Address</td>
<td>UAE Land No.</td>
</tr>
</tbody>
</table>

### Required Documents:
1. Colored copy of your passport copy, valid for at least six months.
2. Recent passport-size photo with white background, without sunglasses.
3. For Current Students: Arabic Enrollment Letter from the Office of Registrar that confirms expected date of graduation.
4. Copy of the current UAE Visa, UAE ID and home country ID (if applicable).

### Important Notes:
- Students should not apply for other visas for the UAE while AUS is processing their Entry Permit.
- VES will update you regarding the status of the entry permit via email.
- Do not book your flight to the UAE until you receive your Entry Permit.

### Student Signature:

Please contact VES@aus.edu if you have any questions.
Medical Record

School or Department: ____________________________

Student ID# ______ Employee ID# ______

Name (First) ___________ (Middle) ______ (Family) ______

Date of birth ______ Nationality ______ Sex □ Male □ Female
(month/day/year)

Marital Status □ Single □ Married □ Divorced □ Widowed

Address _______________________________________

Tel: ____________________________

To the examining physician: Your cooperation in completing this health form will enable the University Health Center to offer the patient better medical care during their time at AUS, and will only be used for that purpose. If you need more space to include special instructions and recommendations, please attach a separate paper. Thank you.

1. Have you ever had any Major medical problems including surgeries?
   □ No □ Yes □ Explain ________________________________

   Note: If you have a need for mental health services, please send a confidential email to ucs@aus.edu

2. Please mention any allergies to medications or food ________________________________

3. Do any members of your immediate family (parents, siblings) have or have had any of the following:

<table>
<thead>
<tr>
<th>Diabetes</th>
<th>Cancer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hypertension</td>
<td>Allergies</td>
</tr>
<tr>
<td>Heart problems</td>
<td>Parents death prior to age 55</td>
</tr>
<tr>
<td>Psychiatric problems</td>
<td>Others</td>
</tr>
</tbody>
</table>

4. Are you currently using any medications? ________________________________

5. Date of Last Immunizations
   
   DPT _______ Chicken Pox ______
   MMR _______ Hepatitis B ______
   Tetanus _______ BCG ______
   Others ______

   Signature ____________________________ Applicant ____________________________
   ____________________________ Date ____________________________

This form must be completed by all undergraduate students.

Only graduate students who are sponsored by AUS or who wish to be on the AUS medical insurance plan are required to complete this form.

University Health Center
PO Box 26666, Sharjah, UAE | Tel +971 6 515 2760 | Fax +971 6 515 2690 | www.aus.edu
Physical Examination
(To be completed by the Physician)

<table>
<thead>
<tr>
<th>Height _______cm</th>
<th>Weight _______kg</th>
<th>BP _______</th>
<th>PR _______</th>
</tr>
</thead>
</table>

Vision: Rt. _______ Corr. _______ Hearing: Rt. _______
Lt. _______ Corr. _______ Lt. _______

<table>
<thead>
<tr>
<th>Physical Examination</th>
<th>Normal</th>
<th>Abnormal</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>General appearance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HEENT</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Respiratory</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cardiovascular</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Abdomen</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Genitourinary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Skeletal</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allergies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Others</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Laboratory Results

Blood Group _______ Hgb _______ WBC _______

Urinalysis: Protein _______ Sugar _______ Albumin _______

FOR FIRST TIME ENTRY TO UAE

HIV _______ Tuberculin test: Reactive □ Non-Reactive □
Chest X-ray _______
Signature/Stamp: __________________________ Date: __________________________
The university is pleased to provide, for new first-time students, transportation from either the Sharjah International Airport or the Dubai International Airport.

If you require pick you up from the airport, please complete this form and email it to AUS Public Relations at ois@aus.edu at least three days in advance of your expected arrival.

Sharjah International Airport is only a 10-minute drive from campus. A taxi to AUS will cost approximately 40 Dirhams. Dubai International Airport is about a 30-minute drive from campus, and a taxi to the campus will cost approximately 80 Dirhams, depending on arrival time. If you arrive late at night, you will have to call the residential hall supervisor to grant you access. The late-night telephone numbers for the night supervisors are as follows:

<table>
<thead>
<tr>
<th>Women's Residential Halls</th>
<th>Men's Residential Halls</th>
</tr>
</thead>
<tbody>
<tr>
<td>A &amp; B  +971 6 515 7997</td>
<td>A &amp; B  +971 6 515 5533</td>
</tr>
<tr>
<td>C &amp; D  +971 6 515 7999</td>
<td>C &amp; D  +971 6 515 5700</td>
</tr>
<tr>
<td>E &amp; F  +971 6 515 7777</td>
<td>E &amp; F  +971 6 515 5800</td>
</tr>
<tr>
<td>G &amp; H  +971 6 515 7111</td>
<td>G &amp; H  +971 6 515 5860</td>
</tr>
<tr>
<td>I      +971 6 515 7555</td>
<td>I &amp; J  +971 6 515 5302</td>
</tr>
<tr>
<td></td>
<td>K &amp; L  +971 6 515 6081</td>
</tr>
<tr>
<td></td>
<td>M &amp; N  +971 6 515 6666</td>
</tr>
<tr>
<td></td>
<td>P &amp; Q  +971 6 515 6555</td>
</tr>
</tbody>
</table>

**Name** (as per your passport)                  **AUS ID#**

**Flight Details**

<table>
<thead>
<tr>
<th>Flight Number</th>
<th>Airport</th>
<th>Date of Arrival</th>
<th>Time of Arrival</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>□ Sharjah □ Dubai: Terminal  □ 1 □ 2 □ 3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Your Contact Information**

<table>
<thead>
<tr>
<th>Telephone Number(s)</th>
<th>Email</th>
</tr>
</thead>
</table>

www.aus.edu
Tel +971 6 515 2171, PO Box 26666, Sharjah, United Arab Emirates
ois@aus.edu
Complete your admission and

START YOUR JOURNEY NOW!

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