

# New Students' Checklist

If you have been accepted to AUS, there are a few things you will need to do finalize your admission and settle in life as an AUS student.

## To Do

- Check your Admission Letter and reply to our admission offer.
  - First, please sign in to your account on [apply.aus.edu](http://apply.aus.edu) and download your Admission Letter. If you have any issues downloading the letter, please contact us on [infodesk.aus.edu](http://infodesk.aus.edu).
  - After you read the Admission Letter, please respond to the admission offer under the section Decision History on your account by clicking on View next to your active application.
  - To finalize your admission, you must meet all the conditions and requirements listed in your Admission Letter during August for fall semester admission, during January for spring semester admission, and during May for summer term admission.
- Review the university calendar for important dates.
- Apply for a financial grant or scholarship (if applicable).
- Pay your Seat Reservation Deposit (AED 5,000) by the deadline stated in your Admission Letter.
- Apply for your student visa (if required).
- Attest your documents.
- Apply for your Certificate of Equivalency.
- Book your English Language Proficiency test.
- Book the placement tests required for your major.
- Book an online file completion session.
- Book your residential hall room (if required).
- Complete the University Health Services medical form.
- Choose the right medical insurance plan for you.
- Book your airport pickup (if required).
- Attend orientation (mandatory for all students).
- Schedule a meeting with your academic advisors to discuss your course plan.
- Determine your course schedule for upcoming semester.
- Arrange for payment before the end of the first week of classes.
  - Determine your fees for the semester by using the online fees calculator or by visiting the One Stop Center.
  - Choose your payment method and plan before the end of the first week of classes (see [www.aus.edu/admissions/payment-guide](http://www.aus.edu/admissions/payment-guide)).
- Apply for your student ID card.
- Plan a weekly schedule including class times, homework times, work schedule and personal time (get a planner!).
- Follow university social media for updates.

## You may also want to...

- Buy bus tickets
- Visit resources like the:
  - Student Center
  - Library
  - Clinic
  - Sports Complex
  - Student Engagement & Leadership

## To do once classes begin...

- Join clubs (after two weeks of classes)
- Check out the Academic Support Center
- Ensure that you have completed your financial obligations before the end of the first week of classes

For more information, be sure to visit [www.aus.edu/admissions/new-student-guide](http://www.aus.edu/admissions/new-student-guide).

**Good luck with your journey at American University of Sharjah!**