

Fee Payment Guide for Graduate Students Spring 2024

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For Inquiries and Payments by Installments

Title	Time	Phone	Email
Student Accounts	8:00 a.m. to 6:00 p.m.	+971 6 515 2039 +971 6 515 2184	studentaccounts@aus.edu

Payment of AUS Fees

E-Payment	<p>Students can log in to the banner system using their AUS username and password and complete the following steps:</p> <ol style="list-style-type: none"> 1. Login into banner.aus.edu We recommend using desktop/laptop and Google Chrome as browser 2. Select Student Services 3. Student records 4. E-payment 5. Make payment 6. Enter the amount you want to pay in the box (press on add), then continue. 7. Put your card details and complete the payment. <ul style="list-style-type: none"> • This system accepts both debit and credit card 												
Direct Cash Deposits at Al Ansari Exchange	<ul style="list-style-type: none"> • Deposits can be made at any branch of Al Ansari Exchange; where available all over UAE. • Deposits are accepted in the form of cash only. • The student's name and AUS ID number must be mentioned on the deposit instructions. • Scan the deposit confirmation and email to studentaccounts@aus.edu 												
Direct Bank Transfer and/or Bank Deposits	<table border="1"> <tr> <td>Bank:</td><td>Sharjah Islamic Bank</td></tr> <tr> <td>Account Name:</td><td>American University of Sharjah</td></tr> <tr> <td>Account Number:</td><td>0011-200170-001</td></tr> <tr> <td>Branch:</td><td>University City - Sharjah Branch</td></tr> <tr> <td>Swift:</td><td>NBSHAEAS</td></tr> <tr> <td>IBAN:</td><td>AE02 0410 0000 11200170 001</td></tr> </table> <ul style="list-style-type: none"> • The student's name and ID number should be mentioned in the transfer instructions. • Scan the transfer confirmation and email to studentaccounts@aus.edu. <p>Deposits can be made at any Sharjah Islamic Bank branch or at the cash deposit machines where available.</p>	Bank:	Sharjah Islamic Bank	Account Name:	American University of Sharjah	Account Number:	0011-200170-001	Branch:	University City - Sharjah Branch	Swift:	NBSHAEAS	IBAN:	AE02 0410 0000 11200170 001
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Branch:	University City - Sharjah Branch												
Swift:	NBSHAEAS												
IBAN:	AE02 0410 0000 11200170 001												

Deadlines for Settlement of Tuition and Fees for the Current Semester

Semester Payment	Payment Deadline
Spring 2024 Graduate Students	January 29, 2024

- If payment is not completed by the deadline, late fees of AED 500 plus 5% VAT will be charged.
- Failure to attend a course (no show) does not result in a refund for courses registered. Students must drop excess credits before the add/drop deadline in order to receive a refund.
- Payment can be made any time before registration.

Payment by Installment

If full fees cannot be paid immediately, installments can be arranged with Student Accounts as follows:

Due Dates	January 29, 2024 (4 p.m.)	60% of full fees (net of scholarship amount)
	February 29, 2024	20% of full fees (net of scholarship amount)
	March 29, 2024	20% of full fees (net of scholarship amount)

How to pay by Installment:

1. Login into banner.aus.edu We recommend using desktop/laptop and Google Chrome as browser
 2. Select Student Services
 3. Student records
 4. E-payment
 5. Enroll in a payment plan
 6. Choose the term and the available payment plan, then continue
 7. Put your card details and agree to the terms and conditions
 8. The system will automatically charge your card on each due date
- Enrollment in the online payment plan should be completed before 4 p.m. on January 29, 2024.
 - Declined Credit Card Fee (per transaction for deferred payments if a credit card is declined or if the student does not schedule their payment and the system failed to charge any card on the due date)
 - Failure to attend a course (no show) does not result in a refund of charges. Students not planning to attend must drop their registration during the drop/add period. Students reported as "no show" in class will be withdrawn from the class without a refund. These students shall be placed on a drop/delete hold and will not be able to register in future semesters unless the fees are paid in full in advance.
 - If the online payment plan for the first installment is returned for insufficient funds, then the remaining installments shall be reversed, and the student shall be requested to complete the full payment in cash. The student, in this case, will no longer have the privilege of paying in installments.

Graduate Tuition for Academic Year 2023-2024

Graduate Courses	Per Credit Hour
College of Architecture, Art, and Design	AED 5,090
College of Arts and Sciences	
PhD	AED 5,090
Masters	AED 4,060
College of Arts and Sciences Ph.D. programs	AED 5,090
College of Engineering (including Ph.D. programs)	AED 5,090
School of Business Administration (including Ph.D. programs)	AED 5,090

Optional

Health Insurance (either/or)	Plan I Al Buhaira Medical Insurance coverage	AED 600 + 5% VAT (per semester)
	Plan II University Health Services Coverage at AUS campus	AED 300 (per semester)

Conditional

Lab/Technology Fee A	Applies for each registered course that has a fee A attached as per AUS catalog	AED 1,440
Lab/Technology Fee B	Applies for each registered course that has a fee B attached as per AUS catalog	AED 1,580
Activity Fee	Applies to all graduate students	100 + 5% VAT
Thesis or Project Extension Fee	Applies to students who require this option	200
Thesis Processing Fee	Applies to students who require this service	1,000
Thesis Binding Fee	Applies to students who require this service	350

Student Housing		
Utilities Service Fee	Fee automatically added to any residential hall room reserved (except summer)	AED 290 + 5% VAT
Refundable Dorm Deposit	One-time fee applied when students first register for residential hall rooms – refundable after cancelation	AED 1,000
Type	Description	Fees
Private	Single occupancy with private bath and kitchenette	AED 15,000
Semiprivate	Single occupancy with a shared bath and kitchenette	AED 11,000
Sharing	Double occupancy with a shared bath and kitchenette	AED 7,000

Fines/Charges (if applicable)	
Late Payment Fee (initial charge if fees are not settled by the first due date)	AED 500 + 5% VAT
Declined Credit Card Fee (per transaction for deferred payments if the credit card is declined)	AED 500 + 5% VAT