

Student Organization Registration Form

Student Engagement and Leadership Department (SELD)
American University of Sharjah, PO Box 26666, Sharjah, UAE
Tel +971 6 515 2751 / 515 4000
Submit completed forms to sactivities@aus.edu

This form must be filled and returned to Student Engagement and Leadership Department along with a copy of the student organization's constitution and bylaws. Please check all boxes that apply and fill in all appropriate information.

Registration Details	
Name of Student Organization	
Purpose of Registration	<input type="checkbox"/> New Organization <input type="checkbox"/> Renewal <input type="checkbox"/> Board Member Change
Category	<input type="checkbox"/> Cultural <input type="checkbox"/> Interest-Oriented <input type="checkbox"/> Academic Society/Association
Purpose of the Student Organization:	

Eligibility criteria for Board Members:

- Full-time undergraduate student enrolled in a minimum of 12 credit hours
- CGPA of at least 2.0
- No record of conduct probation or a greater sanction resulting from a violation of the Student Code of Conduct
- Able to serve one complete year in the post

Additional eligibility criteria for the Executive Board (the top four positions):

- Fulfill all the general eligibility criteria mentioned above
- Have prior experience as a board member or a key member of OSA programs and student groups from the Student Leadership Program, Community Service and Outreach, Athletics and others.

The Board Members of this student organization shall be:

Position	Name	AUS Email	Contact no.	Signature
President				
Vice President				
Treasurer				
Executive Assistant				
Activities Coordinator				
Media Coordinator				
Public Relations				

The Advisor must be an AUS faculty or staff member. The Advisor of this student organization shall be:

Name	Title	AUS Email	Contact no.	Signature

Please list the names of 20 students who will be the initial members of the student organization.

No.	Name	AUS ID	Contact no.	Signature
1				
2				
3				
4				
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Undertaking

As Board Members and Advisor of the student organization, we will adhere to the policies and procedures outlined in the *Student Organizations Manual* and to the rules and regulations of the Office of Student Affairs and American University of Sharjah. Non-compliance is subject to disciplinary action and sanctions including suspension of the organization's activities, events and privileges.

Disclaimer

The registration of a student organization is subject to the review and approval of the Student Organizations Review Committee and OSA. The committee and OSA reserve the right to reject or disapprove a registration request due to false or incomplete information, a purpose that is in parallel to an existing student organization or is in breach of the Student Code of Conduct, AUS policies and the laws of Sharjah and the UAE.

Approval

Student Activities Coordinator (On behalf of the Student Organizations Review Committee)	Date:	Signature:
Director of Student Engagement and Leadership (On behalf of OSA)	Date:	Signature: