



American University of Sharjah School of Business and Management

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INTERNSHIP ASSESSMENT REPORT

The purpose of this brief survey is to ascertain your perceptions of the competency of School of Business and Management (**SBM**) students in relation to those from other universities. The rationale is to find out whether our students are ready to make contributions at their respective work place and also improving the program incorporating employer's suggestions.

An Internship program at the School of Business and Management is intended to structure an educational experience which will incorporate productive work experience. Through this program, students will have an understanding of basic work skills, learn the different career choices in their respective fields, develop professional competencies and apply class room theories in corporate world.

This is a partnership among the student, employer and American University of Sharjah. We are looking for a work environment for our students that will foster their professional development. With your support, we can facilitate and ease the transition of our students from an academic career to the corporate world.

Your suggestions are very important for the school and particularly to our students. Your commitment of time in filling out this form and returning it to us is greatly appreciated.

We value your opinion. Please do not hesitate to attach extra pages to give us your thoughts and recommendations. To allow you freedom and ensure confidentiality to openly write to us, responses to the questionnaire will be summarized as group data only.

Sincerely,

Tanya Gibbs, M.B.A.
Internship coordinator
School of Business and Management.



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American University of Sharjah
School of Business and Management
INTERNSHIP ASSESSMENT FORM

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<i>STUDENT'S NAME</i>		<i>ID</i>				
<i>Organization's Name:</i>			<i>Address:</i>			
<i>Which of the following best describes your organization?</i>						
<input type="checkbox"/> Multinational / large corporation		<input type="checkbox"/> Small business or corporation		<input type="checkbox"/> Educational Institution		
<input type="checkbox"/> Government		<input type="checkbox"/> Other				
<i>Immediate Supervisor's Name:</i>			<i>Supervisor's Job Title:</i>			
<i>Supervisor's E-Mail:</i>			<i>Supervisor's Phone Number:</i>			
1. <i>In what field is the student working in your organization? (Please X appropriate Box)</i>						
<input type="checkbox"/> Marketing		<input type="checkbox"/> Management		<input type="checkbox"/> Accounting		
<input type="checkbox"/> Finance / Banking		<input type="checkbox"/> Information Systems		<input type="checkbox"/> Economics		
<input type="checkbox"/> Public Administration		<input type="checkbox"/> Others				
2. <i>In your opinion, is the student prepared adequately to perform office duties? Please check (✓) the box.</i>						
<input type="checkbox"/> YES. <input type="checkbox"/> NO						
<i>If "No", please indicate why:</i>						
3. <i>In your opinion, did SBM give the student an understanding and ability to apply knowledge of:</i>			Extremely Satisfied	Satisfied	Extremely Dissatisfied	Dissatisfied
a. Accounting and Finance						
b. Marketing and Management						
c. Information Technology						
d. Economics						
e. Writing business letters, memos, reports etc. effectively						
f. Speaking effectively both informally and in presentations						
4. <i>Did you find, student's chosen field of Major prepared them well for the job and gave them:</i>			Extremely Satisfied	Satisfied	Extremely Dissatisfied	Dissatisfied
a. Understanding of the concepts and processes of inquiry in your specialty area						
b. Technological competence in your professional field?						
c. Independently defining and solving problems in your field						
d. Any other comments:						

